

## INCOME TAX BOARD OF REVIEW

Information to be furnished by the parties for the fixing of dates for the hearing of appeals before the Board

### 1 Issues

- (a) What are the important issues -
  - (i) of law;
  - (ii) of fact,in the appeal?
- (b) Are any of them capable of resolution by agreement?
- (c) Have any facts or other matters been agreed on?
- (d) What are the other areas of dispute?

### 2 Witnesses

- (a) How many witnesses of fact do you intend to call?
- (b) Are you prepared to give their names?
- (c) How long will each witness take?
- (d) Are there issues on which expert evidence may be required? If so,
  - (i) how many experts?
  - (ii) have their written reports been served?
  - (iii) is there scope for agreement?
  - (iv) will oral expert evidence be necessary?

### 3 Hearing of the appeal

- (a) What is your estimate of the length of your submissions?
- (b) What is your estimate of the length of the hearing: maximum/minimum?
- (c) What is the earliest date that you will be ready for the appeal to be heard by the Board?

\_\_\_\_\_  
(Signature of the Solicitor)

\_\_\_\_\_  
(Name of the Solicitor)

Date: \_\_\_\_\_

Note: A signed copy of the information required in this questionnaire must be lodged at the office of the Income Tax Board of Review and supplied to all other parties to the appeal as soon as possible.