

**Letter of Authorisation for 3rd Party Encashment of
GST Credits/Senior Citizens' Bonus and/or Growth Dividends**

Important Notes:

Information on third party encashment guidelines can be found on the Frequently Asked Questions at our GST and GD websites www.gstoffset.gov.sg and www.growthdividends.com.sg respectively. Please read the guidelines before filling in this letter of authorisation.
For enquiries, please contact CPF Board at 1800 2222 888.

To the Officer-In-Charge,

I, _____ *[Beneficiary's name]*, NRIC No: _____,

declare that I am of sound mind and thus, authorise _____ *[Proxy's name]*, NRIC No: _____, to encash the payouts from the following selected scheme(s)* on my behalf.

- Growth Dividends 2008
- GST Credits 2007 / 2008 / 2009 / 2010^

My Proxy has my NRIC / Passport ^ for verification purposes. Thank you.

^Please delete where not applicable.

I will inform CPF Board in writing if I wish to change my instruction subsequently before the encashment takes place.

Beneficiary's Signature: _____

Date: _____

-----To be completed by Witness-----
(Witness is not required for proxy with supporting documents.)

I, _____ *[Witness]*, NRIC No: _____, in the capacity of

Please tick one of the following:

- Overseas Consular Officer Doctor Advocate & Solicitor of the Supreme Court
- Notary Public

hereby witness the beneficiary's execution of this Letter of Authorisation by appending his/her signature/thumbprint in my presence. At the time of execution, the beneficiary is conscious, able to communicate and respond. The beneficiary understands that he/she is instructing the abovenamed proxy to encash the cheque/s on his/her behalf.

Information in this Letter of Authorisation has been communicated to the Beneficiary in _____ *[please indicate language used]*.

Witness's Signature: _____ Organisation/Company Stamp: _____

Date: _____

-----To be completed by Proxy-----

I have encashed the following cheque(s) _____ *[please indicate cheque number(s) and respective amount(s)]* as authorized by the named Beneficiary above. I am aware that I may be subject to actions, proceedings, claims and criminal prosecution if I am guilty of any wrongdoing.

Proxy's Name, NRIC and Signature: _____

Date: _____