

## ADMINISTRATION PROGRAMME

### PROGRAMME DESCRIPTION

The Administration Programme comes under MinLaw HQ. Its main functions are:

- to review and update laws under the Ministry's purview
- to give policy direction and supervise programmes and services provided by MinLaw
- to provide legal, land and intellectual property policy input to proposed Bills and programmes from other Ministries

### Expenditure Estimates by Object Class

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RA ADMINISTRATION PROGRAMME</b>							
	TOTAL EXPENDITURE	\$21,538,705	\$20,705,960	\$20,045,490	\$25,107,210	\$5,061,720	25.3%
Main Estimates							
	OPERATING EXPENDITURE	\$9,395,466	\$15,097,160	\$15,184,690	\$20,492,510	\$5,307,820	35.0%
	<i>RUNNING COSTS</i>	\$8,680,298	\$14,521,160	\$14,458,770	\$18,420,680	\$3,961,910	27.4%
1000	Expenditure on Manpower	\$6,624,809	\$8,672,300	\$8,248,700	\$8,767,000	\$518,300	6.3%
1200	Political Appointments	1,149,121	1,473,000	1,739,200	1,837,000	97,800	5.6
1500	Permanent Staff	5,473,212	7,194,300	6,503,600	6,928,000	424,400	6.5
1600	Temporary, Daily-Rated & Other Manpower	2,476	5,000	5,900	2,000	-3,900	-66.1
2000	Other Operating Expenditure	\$1,881,489	\$5,636,860	\$4,358,070	\$7,441,680	\$3,083,610	70.8%
2100	Supplies & Services	1,367,899	4,204,660	3,354,590	6,242,110	2,887,520	86.1
2300	Manpower Development	212,301	365,900	323,450	391,050	67,600	20.9
2400	Public Relations & Exercises	127,805	1,063,700	679,380	784,520	105,140	15.5
2700	Equipment	173,483	2,500	650	24,000	23,350	n. a.
2800	Financial Claims & Legal Expenses	0	100	0	0	0	0.0
3000	Operating Grant	\$174,000	\$212,000	\$1,852,000	\$2,212,000	\$360,000	19.4%
3100	Operating Grant to Statutory Boards	174,000	212,000	1,852,000	2,212,000	360,000	19.4
	<i>TRANSFERS</i>	\$715,168	\$576,000	\$725,920	\$2,071,830	\$1,345,910	185.4%
3500	Social Transfers	19,830	159,900	76,360	15,730	-60,630	-79.4
3600	Subventions	695,339	416,100	649,560	2,056,100	1,406,540	216.5

**Expenditure Estimates by Object Class - continued**

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
Development Estimates							
<b>DEVELOPMENT EXPENDITURE</b>		<b>\$12,143,238</b>	<b>\$5,608,800</b>	<b>\$4,860,800</b>	<b>\$4,614,700</b>	<b>-\$246,100</b>	<b>-5.1%</b>
5100	Direct Development	822,881	1,298,400	817,100	874,700	57,600	7.0
5200	Capital Grant	11,320,357	4,310,400	4,043,700	3,740,000	-303,700	-7.5

**Manpower**

Category	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006
Political Appointments	2	2	2	(2)
Permanent Staff	67	71	68	(66)
<b>TOTAL</b>	<b>69</b>	<b>73</b>	<b>70</b>	<b>(68)</b>

Figures in brackets shown in the "Revised FY2005" column on Manpower for all the Programmes denotes actual staff strength.

## COMPUTER SERVICES PROGRAMME

### PROGRAMME DESCRIPTION

The function of the HQ (CIOO) is to provide IT planning and management services for the whole Ministry. The services include: supporting the Ministry's mission and operations; formulation of a long term IT plan; acquisition of IT resources and IT services; and management of IT contracts.

### Expenditure Estimates by Object Class

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RB COMPUTER SERVICES PROGRAMME</b>							
	TOTAL EXPENDITURE	\$4,007,289	\$4,143,730	\$3,300,000	\$3,515,920	\$215,920	6.5%
	Main Estimates						
	OPERATING EXPENDITURE	\$4,007,289	\$4,143,730	\$3,300,000	\$3,515,920	\$215,920	6.5%
	<i>RUNNING COSTS</i>	\$4,007,289	\$4,143,730	\$3,300,000	\$3,515,920	\$215,920	6.5%
1000	Expenditure on Manpower	\$288,300	\$280,000	\$290,000	\$290,000	\$0	0.0%
1500	Permanent Staff	288,300	280,000	290,000	290,000	0	0.0
2000	Other Operating Expenditure	\$3,718,988	\$3,863,730	\$3,010,000	\$3,225,920	\$215,920	7.2%
2100	Supplies & Services	3,568,928	3,614,230	2,693,470	2,885,320	191,850	7.1
2300	Manpower Development	15,373	16,500	18,030	16,100	-1,930	-10.7
2400	Public Relations & Exercises	11,057	8,000	0	0	0	0.0
2700	Equipment	123,630	225,000	298,500	324,500	26,000	8.7

### Manpower

Category	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006
Permanent Staff	8	8	11 (7)	11
TOTAL	8	8	11 (7)	11

**LAND ACQUISITION APPEALS PROGRAMME****PROGRAMME DESCRIPTION**

This programme comes under the Tribunals/Boards. The Appeals Board (Land Acquisition) registers appeals against compensation awards made by the Singapore Land Authority (previously Land Office) and other Statutory Boards in respect of land acquired by these agencies under the Land Acquisition Act and seeks an amicable settlement on the quantum of compensation.

**Expenditure Estimates by Object Class**

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RD LAND ACQUISITION APPEALS PROGRAMME</b>							
	TOTAL EXPENDITURE	\$441,750	\$417,150	\$417,150	\$418,650	\$1,500	0.4%
	Main Estimates						
	OPERATING EXPENDITURE	\$441,750	\$417,150	\$417,150	\$418,650	\$1,500	0.4%
	<i>RUNNING COSTS</i>	\$441,750	\$417,150	\$417,150	\$418,650	\$1,500	0.4%
1000	Expenditure on Manpower	\$422,480	\$354,000	\$365,000	\$378,000	\$13,000	3.6%
1500	Permanent Staff	422,480	354,000	365,000	378,000	13,000	3.6
2000	Other Operating Expenditure	\$19,270	\$63,150	\$52,150	\$40,650	-\$11,500	-22.1%
2100	Supplies & Services	9,455	50,350	34,750	21,550	-13,200	-38.0
2300	Manpower Development	4,264	11,700	6,000	11,100	5,100	85.0
2700	Equipment	550	1,100	11,400	8,000	-3,400	-29.8
2800	Financial Claims & Legal Expenses	5,000	0	0	0	0	0.0

**Manpower**

Category	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006
Permanent Staff	4	5	5	5
TOTAL	4	5	5	5

## INSOLVENCY AND PUBLIC TRUSTEE PROGRAMME

### PROGRAMME DESCRIPTION

This programme comes under the Insolvency and Public Trustee's Office (IPTO). The function of IPTO is to administer bankruptcies, companies liquidation, estates of deceased persons and trusts, settlement of accident compensation claims, registration and regulation of moneylenders and pawnbrokers.

### Expenditure Estimates by Object Class

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RG INSOLVENCY AND PUBLIC TRUSTEE PROGRAMME</b>							
	<b>TOTAL EXPENDITURE</b>	\$9,118,212	\$9,490,410	\$9,536,150	\$10,129,150	\$593,000	6.2%
	Main Estimates						
	<b>OPERATING EXPENDITURE</b>	\$8,501,799	\$8,568,910	\$8,614,650	\$8,629,150	\$14,500	0.2%
	<i>RUNNING COSTS</i>	\$8,501,799	\$8,568,910	\$8,614,650	\$8,629,150	\$14,500	0.2%
1000	Expenditure on Manpower	\$5,789,183	\$5,700,000	\$5,700,000	\$5,800,000	\$100,000	1.8%
1500	Permanent Staff	5,695,073	5,616,000	5,609,000	5,721,000	112,000	2.0
1600	Temporary, Daily-Rated & Other Manpower	94,110	84,000	91,000	79,000	-12,000	-13.2
2000	Other Operating Expenditure	\$2,712,616	\$2,868,910	\$2,914,650	\$2,829,150	-\$85,500	-2.9%
2100	Supplies & Services	2,389,840	2,638,210	2,672,160	2,603,030	-69,130	-2.6
2300	Manpower Development	129,876	174,300	184,390	189,620	5,230	2.8
2400	Public Relations & Exercises	464	400	2,100	500	-1,600	-76.2
2700	Equipment	192,436	56,000	56,000	36,000	-20,000	-35.7
	Development Estimates						
	<b>DEVELOPMENT EXPENDITURE</b>	\$616,413	\$921,500	\$921,500	\$1,500,000	\$578,500	62.8%
5100	Direct Development	616,413	921,500	921,500	1,500,000	578,500	62.8

### Manpower

Category	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006
Permanent Staff	111	113	113 (106)	110
<b>TOTAL</b>	<b>111</b>	<b>113</b>	<b>113 (106)</b>	<b>110</b>

**LEGAL AID PROGRAMME****PROGRAMME DESCRIPTION**

This programme comes under the Legal Aid Bureau (LAB). The functions of LAB are to provide legal aid, assistance and advice to persons of limited means on a wide range of civil matters including divorce, adoptions, claims for maintenance, custody of children, separation, wrongful dismissals, tenancy disputes, monetary claims, motor and industrial accident claims and estate matters.

**Expenditure Estimates by Object Class**

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RI LEGAL AID PROGRAMME</b>							
	<b>TOTAL EXPENDITURE</b>	\$5,393,045	\$5,048,450	\$4,854,200	\$4,823,790	-\$30,410	-0.6%
	Main Estimates						
	<b>OPERATING EXPENDITURE</b>	\$4,473,520	\$4,693,450	\$4,500,000	\$4,598,490	\$98,490	2.2%
	<i>RUNNING COSTS</i>	\$4,473,520	\$4,693,450	\$4,500,000	\$4,598,490	\$98,490	2.2%
1000	Expenditure on Manpower	\$3,352,808	\$3,486,100	\$3,424,900	\$3,422,400	-\$2,500	-0.1%
1500	Permanent Staff	3,350,153	3,481,100	3,419,900	3,417,400	-2,500	-0.1
1600	Temporary, Daily-Rated & Other Manpower	2,655	5,000	5,000	5,000	0	0.0
2000	Other Operating Expenditure	\$1,120,711	\$1,207,350	\$1,075,100	\$1,176,090	\$100,990	9.4%
2100	Supplies & Services	974,939	1,095,000	928,450	1,055,740	127,290	13.7
2300	Manpower Development	86,156	103,050	94,350	101,850	7,500	7.9
2400	Public Relations & Exercises	0	0	30,000	0	-30,000	-100.0
2700	Equipment	58,316	8,000	21,000	17,000	-4,000	-19.0
2800	Financial Claims & Legal Expenses	1,300	1,300	1,300	1,500	200	15.4
	Development Estimates						
	<b>DEVELOPMENT EXPENDITURE</b>	\$919,526	\$355,000	\$354,200	\$225,300	-\$128,900	-36.4%
5100	Direct Development	919,526	355,000	354,200	225,300	-128,900	-36.4

**Manpower**


---

Category	Actual FY2004	Estimated FY2005	Revised FY2005		Estimated FY2006
Permanent Staff	51	59	59	(53)	59
Others	1	1	1	(1)	1
<b>TOTAL</b>	<b>52</b>	<b>60</b>	<b>60</b>	<b>(54)</b>	<b>60</b>

---

**REGISTRY OF STRATA TITLES BOARDS PROGRAMME****PROGRAMME DESCRIPTION**

This programme comes under the Tribunals/Boards. The Strata Titles Board settles disputes between subsidiary proprietors (flat owners) and Management Corporations and also between different subsidiary proprietors on matters relating to the maintenance and repairs in respect of properties held under Strata Titles.

**Expenditure Estimates by Object Class**

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RJ REGISTRY OF STRATA TITLES BOARDS PROGRAMME</b>							
	TOTAL EXPENDITURE	\$305,005	\$0	\$0	\$0	\$0	0.0%
	Main Estimates						
	OPERATING EXPENDITURE	\$305,005	\$0	\$0	\$0	\$0	0.0%
	<i>RUNNING COSTS</i>	\$305,005	\$0	\$0	\$0	\$0	0.0%
1000	Expenditure on Manpower	\$127,416	\$0	\$0	\$0	\$0	0.0%
1500	Permanent Staff	127,416	0	0	0	0	0.0
2000	Other Operating Expenditure	\$177,590	\$0	\$0	\$0	\$0	0.0%
2100	Supplies & Services	170,497	0	0	0	0	0.0
2300	Manpower Development	1,152	0	0	0	0	0.0
2400	Public Relations & Exercises	3,271	0	0	0	0	0.0
2700	Equipment	2,669	0	0	0	0	0.0

**Manpower**

Category	Actual FY2004	Estimated FY2005	Revised FY2005		Estimated FY2006
Permanent Staff	4	0	0	(0)	0
TOTAL	4	0	0	(0)	0

## LANDS AND PROPERTIES ADMINISTRATION PROGRAMME

### PROGRAMME DESCRIPTION

The functions carried out under this programme cover the management of state land and properties, sale of state land and acquisition of private land.

### Expenditure Estimates by Object Class

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RN LANDS AND PROPERTIES ADMINISTRATION PROGRAMME</b>							
	<b>TOTAL EXPENDITURE</b>	<b>\$383,887,539</b>	<b>\$290,189,990</b>	<b>\$284,156,800</b>	<b>\$165,753,490</b>	<b>-\$118,403,310</b>	<b>-41.7%</b>
	Main Estimates						
	<b>OPERATING EXPENDITURE</b>	<b>\$69,013,066</b>	<b>\$70,970,390</b>	<b>\$71,874,300</b>	<b>\$73,229,690</b>	<b>\$1,355,390</b>	<b>1.9%</b>
	<i>RUNNING COSTS</i>	<i>\$69,013,066</i>	<i>\$70,970,390</i>	<i>\$71,874,300</i>	<i>\$73,229,690</i>	<i>\$1,355,390</i>	<i>1.9%</i>
2000	Other Operating Expenditure	\$69,013,066	\$70,970,390	\$71,874,300	\$73,229,690	\$1,355,390	1.9%
2100	Supplies & Services	68,997,589	70,970,390	71,839,700	73,194,690	1,354,990	1.9
2800	Financial Claims & Legal Expenses	15,477	0	34,600	35,000	400	1.2
	<b>OTHER CONSOLIDATED FUND OUTLAYS</b>	<b>\$8,423,641</b>	<b>\$16,398,470</b>	<b>\$16,398,470</b>	<b>\$17,678,670</b>	<b>\$1,280,200</b>	<b>7.8%</b>
4100	Agency Fees on Land Sales	8,423,641	16,398,470	16,398,470	17,678,670	1,280,200	7.8
	Development Estimates						
	<b>DEVELOPMENT EXPENDITURE</b>	<b>\$314,874,474</b>	<b>\$219,219,600</b>	<b>\$212,282,500</b>	<b>\$92,523,800</b>	<b>-\$119,758,700</b>	<b>-56.4%</b>
5100	Direct Development	314,874,474	219,219,600	212,282,500	92,523,800	-119,758,700	-56.4
	<b>OTHER DEVELOPMENT FUND OUTLAYS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
5600	Loans	0	0	0	0	0	0.0
9100	Loan Repayments	572,295	572,300	572,300	572,300	0	0.0
	Net Lending	-572,295	-572,300	-572,300	-572,300	0	0.0

### Manpower

Category	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006
Others	449	435	442 (426)	433
<b>TOTAL</b>	<b>449</b>	<b>435</b>	<b>442 (426)</b>	<b>433</b>

## COMMUNITY MEDIATION PROGRAMME

### PROGRAMME DESCRIPTION

This programme comes under the purview of the Community Mediation Unit, MinLaw HQ. Its main functions are:

- To operate and run Community Mediation Centres in accordance with the Community Mediation Centres Act to provide community mediation services to members of the public
- To promote mediation as an effective means of alternative dispute resolution for social and relational disputes

### Expenditure Estimates by Object Class

Code	Object Class	Actual FY2004	Estimated FY2005	Revised FY2005	Estimated FY2006	Change over FY2005	
<b>RO COMMUNITY MEDIATION PROGRAMME</b>							
	TOTAL EXPENDITURE	\$979,271	\$954,960	\$954,960	\$980,310	\$25,350	2.7%
	Main Estimates						
	OPERATING EXPENDITURE	\$979,271	\$954,960	\$954,960	\$980,310	\$25,350	2.7%
	<i>RUNNING COSTS</i>	\$979,271	\$954,960	\$954,960	\$980,310	\$25,350	2.7%
1000	Expenditure on Manpower	\$613,392	\$593,000	\$578,000	\$605,000	\$27,000	4.7%
1500	Permanent Staff	613,392	593,000	578,000	605,000	27,000	4.7
2000	Other Operating Expenditure	\$365,880	\$361,960	\$376,960	\$375,310	-\$1,650	-0.4%
2100	Supplies & Services	47,206	100,520	47,460	54,230	6,770	14.3
2300	Manpower Development	28,792	30,440	22,850	32,270	9,420	41.2
2400	Public Relations & Exercises	247,199	229,000	305,350	288,810	-16,540	-5.4
2700	Equipment	42,683	2,000	1,300	0	-1,300	-100.0

### Manpower

Category	Actual FY2004	Estimated FY2005	Revised FY2005		Estimated FY2006
Permanent Staff	12	12	12	(12)	12
TOTAL	12	12	12	(12)	12